

DELTA FARMS WATER CONTROL DISTRICT

INDIAN RIVER COUNTY

REGULAR BOARD MEETING FEBRUARY 18, 2025 8:15 A.M.

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.deltafarmswcd.org

561.630.4922 Telephone 877.SDS.4922 Toll Free 561.630.4923 Facsimile

AGENDA DELTA FARMS WATER CONTROL DISTRICT

Carter Associates 1708 21st Street Vero Beach, Florida 32960

REGULAR BOARD MEETING

February 18, 2025 8:15 A.M.

A.	Call to Order
B.	Proof of PublicationPage 1
C.	Establish Quorum
D.	Additions or Deletions to Agenda
E.	Comments from the Public
F.	Approval of Minutes
	1. December 17, 2024 Regular Board Meeting Minutes
G.	Reports
	1. Treasurer's Report
	2. Engineer
	Status Report
	3. Attorney
	4. Chairman
H.	Old Business
I.	New Business
	1. Consider Resolution No. 2025-01 – Adopting a Fiscal Year 2025/2026 Proposed BudgetPage 10
J.	Administrative Matters
K.	Board Members Comments
L.	Adjourn



GANNETT

PO Box 631244 Cincinnati, OH 45263-1244

AFFIDAVIT OF PUBLICATION

Laura Archer Delta Farms WCD 2501 Burns RD # A Palm Beach Gardens FL 33410-5207

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Advertising Representative of the Indian River Press Journal/St Lucie News Tribune/Stuart News, newspapers published in Indian River/St Lucie/Martin Counties, Florida; that the attached copy of advertisement, being a Legal Ad in the matter of Public Notices, was published on the publicly accessible websites of Indian River/St Lucie/Martin Counties, Florida, or in a newspaper by print in the issues of, on:

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Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 09/30/2024

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

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DELTA FARMS WATER CONTROL DISTRICT REGULAR BOARD MEETING MINUTES DECEMBER 17, 2024

A. CALL TO ORDER

The Regular Board Meeting of December 17, 2024, of the Delta Farms Water Control District (the "District") was called to order at 9:21 a.m. in the Offices of Collins Brown Barkett, Chartered located at 756 Beachland Boulevard, Vero Beach, Florida 32963.

B. PROOF OF PUBLICATION

Proof of publication was presented, showing that notice of the Regular Board Meeting had been published in the *Indian River Press Journal* on September 30, 2024, as legally required.

C. ESTABLISH A QUORUM

Mr. Sakuma stated that the attendance of Supervisors Tim Dooley, Brian Randolph and Rusty Banack constituted a quorum, allowing the meeting to proceed.

Also present were District Managers Frank Sakuma and Stephanie Brown from Special District Services, as well as District Engineer Tyler Spencer from Carter Associates.

D. ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC

No members of the public offered comments.

F. APPROVAL OF MINUTES

1. November 19, 2024, Regular Board Meeting

A **motion** approving the minutes of November 19, 2024, Regular Board Meeting was made by Mr. Banack, and seconded by Mr. Randolph. The **motion** passed unanimously.

G. REPORTS

1. Treasurer

Mr. Banack reviewed the financial data provided in the Board packet and discussed potential options for reallocating funds in the money market account to be placed on the January 21, 2024, Regular Board meeting agenda.

Following further discussion, a **motion** to approve the Treasurer's Report dated December 17, 2024, was made by Mr. Dooley and seconded by Mr. Randolph. The **motion** passed unanimously.

2. Engineer

Mr. Spencer provided updates on the following matters:

- The delivery and installation date for the remote rain gauges is still pending;
- Mowing has commenced, and completed on the reservoir;
- Reservoir water levels are going down;
- Discussed irrigation and water use with the Board;
- Water Quality Report-no concerns.

3. Attorney

There was no report from the Attorney.

4. Chairman

There was no report from the Chairman.

H. OLD BUSINESS

No old business was presented.

I. NEW BUSINESS

1. Irrigation Practices

This item was discussed during the Engineer's Report.

J. ADMINISTRATIVE MATTERS

Mr. Sakuma reminded the Board to complete the required 4-hour ethics training by December 31, 2024.

K. BOARD MEMBER COMMENTS

Mr. Banack inquired about the status of motor rebuilds.

L. ADJOURNMENT

With	no further	business t	o address,	a motion	to adjourn	was	made by	y Mr.	Dooley	at 9:57	a.m.	The
motio	n carried	without ob	jection.									

Secretary/Assistant Secretary	President/Vice-President	

Delta Farms Water Control District

Financial Report For January 2025

DELTA FARMS WATER CONTROL DISTRICT MONTHLY FINANCIAL REPORT JANUARY 2025

		Annual	Astual	Year To Date Actual
REVENUES		Budget 24 - 9/30/25	Actual Jan-25	10/1/24 - 1/31/25
O & M ASSESSMENTS	10/1/	198,165		+
OTHER REVENUES		190,165	· · · · · · · · · · · · · · · · · · ·	<u>'</u>
INTEREST INCOME - MONEY MARKET		0		-
INTEREST INCOME - MONEY MARKET		0		
NET FMIT INTEREST INCOME		1,200		
TOTAL REVENUES	\$	199,365		-6,152 \$ 137,077
TOTAL REVENUES	—	199,305	φ 50,193	137,077
EXPENDITURES				
MAINTENANCE EXPENDITURES				
AQUATIC WEED CONTROL		28,500	(6,973
CANAL MAINTENANCE		4,000		· -
FUEL		62,500		
REPAIRS		20,000		
R/W MAINTENANCE (MOWING)		22,500	·	· · · · · · · · · · · · · · · · · · ·
SUPPLIES		1,000		
WATER QUALITY TESTING		1,250	· · · · · · · · · · · · · · · · · · ·	
TOTAL MAINTENANCE EXPENDITURES	\$	139,750		
TOTAL MAINTENANCE EXPENDITORES	Ψ	139,730	Ψ 0,330	42,007
ADMINISTRATIVE EXPENDITURES	-			
AUDIT		6,200	(
ENGINEERING		18,000		_
INSURANCE		17,000		
LEGAL		3,500		
LEGAL ADVERTISING		1,500		
MANAGEMENT		24,720	2,060	
MISCELLANEOUS		1,500	2,000	
DUES & SUBSCRIPTIONS		175		
OFFICE SUPPLIES		350	30	166
RESERVES		0	(
BANK SERVICE CHARGES		0	C	64
POSTAGE		250	46	167
TOTAL ADMINISTRATIVE EXPENDITURES	\$	73,195		\$ 31,663
		,	,	
TOTAL EXPENDITURES	\$	212,945	\$ 11,132	\$ 73,730
REVENUES LESS EXPENDITURES	\$	(13,580)	\$ 47,061	\$ 63,347
DEBT PAYMENTS		0	0	0
BALANCE	\$	(13,580)	\$ 47,061	\$ 63,347
COUNTY APPRAISER & TAX COLLECTOR FEES		(3,963)	0	(3,300)
DISCOUNTS FOR EARLY PAYMENTS		(7,927)	(1,675)	(4,910)
EXCESS/ (SHORTFALL)	\$	(25,470)	\$ 45,386	\$ 55,137
CARRYOVER FROM PRIOR YEAR		25,470	C	0
NET EXCESS/ (SHORTFALL)	\$	-	\$ 45,386	\$ 55,137

Bank Balance As Of 1/31/25	\$ 935,398.48	Bank Account Balances		Balances
Accounts Payable As Of 1/31/25	\$ 9,098.15	FMIT HQ:	\$	316,810.02
Accounts Receivable As Of 1/31/25	\$ 200.00	Marine Bank (Checking):	\$	132,192.75
Other Current Assets As Of 1/31/25	\$ •	Marine Bank (MMA):	\$	478,893.81
Other Assets As Of 1/31/25	\$ 15,000.00	SBA:	\$	7,501.90
Available Funds As Of 1/31/25	\$ 941,500.33	TOTAL:	\$	935,398.48

DELTA FARMS WATER CONTROL DISTRICT Expenditures

October 2024 through January 2025

	Date	Invoice #	Vendor	Memo	Amount
Expenditures					
ADMINISTRATIVE EXPENSES					
01-1301 · ENGINEERING					
	11/01/2024	202440916	CARTER ASSOCIATES, INC.	engineering thru 11/01/2024	1,007.50
	11/29/2024	202445524	CARTER ASSOCIATES, INC.	engineering thru 11/29/2024	2,325.00
	12/31/2024	202450486	CARTER ASSOCIATES, INC.	engineering thru 11/29/2024	2,286.25
Total 01-1301 · ENGINEERING					5,618.75
01-1302 · INSURANCE					
	10/01/2024	25344	Egis Insurance Advisors	policy # 100124947 10/01/2024-10/01/2025	16,001.00
Total 01-1302 · INSURANCE					16,001.00
01-1303 · LEGAL & ACCOUNTING					
	12/31/2024	226309	Collins Brown Barkett Chartered	legal matters thru 12/17/24	180.00
Total 01-1303 LEGAL & ACCOUNTING					180.00
01-1304 · Legal Advertisement					
•	12/31/2024	0006883280	Gannett Florida LocaliQ	Notice of Annual LO Mtg & Reg Board Mtg	276.40
Total 01-1304 · Legal Advertisement					276.40
01-1305 MANAGEMENT FEES					
	10/31/2024	2024-1490	Special District Services	Management Fee - October 2024	2,060.00
	11/30/2024	2024-1622	Special District Services	Management fee - November 2024	2,060.00
	12/31/2024	2024-1851	Special District Services	Management fee - December 2024	2,060.00
	01/31/2025	2025-0093	Special District Services	Management fee - January 2025	2,060.00
Total 01-1305 · MANAGEMENT FEES					8,240.00
01-1306 · MISCELLANEOUS					
	12/31/2024	2024-1851	Special District Services	travel	24.79
Total 01-1306 · MISCELLANEOUS					24.79
01-1307 · dues, subscriptions					
	10/01/2024	67	FLORIDA ASSOCIATION OF SPECIAL DI	STRICTS membership 10/24 - 9/25	750.00
	10/01/2024	89946	Florida Commerce	Special district fee 2024/2025	175.00
Total 01-1307 · dues, subscriptions					925.00

DELTA FARMS WATER CONTROL DISTRICT Expenditures

October 2024 through January 2025

	Date	Invoice #	Vendor	Memo	Amount
01-1308 · OFFICE					
	10/31/2024	2024-1490	Special District Services	copier charges	24.60
	10/31/2024	2024-1490	Special District Services	meeting books	24.00
	11/30/2024	2024-1622	Special District Services	copier charges	26.55
	11/30/2024	2024-1622	Special District Services	meeting books	24.00
	12/31/2024	2024-1851	Special District Services	copier charges	12.75
	12/31/2024	2024-1851	Special District Services	meeting books	24.00
	01/31/2025	2025-0093	Special District Services	copier charges	30.15
Total 01-1308 · OFFICE					166.05
01-1310 · BANK SERVICE CHARGES					
	10/31/2024			Service Charge	31.16
	11/29/2024			Service Charge	32.53
Total 01-1310 · BANK SERVICE CHARGES					63.69
01-1319 · POSTAGE					
	10/31/2024	2024-1490	Special District Services	FedEx	42.32
	11/30/2024	2024-1622	Special District Services	FedEx	32.95
	12/31/2024	2024-1851	Special District Services	FedEx	45.04
	01/31/2025	2025-0093	Special District Services	FedEx	46.30
Total 01-1319 · POSTAGE					166.61
Total ADMINISTRATIVE EXPENSES					31,662.29
MAINTENANCE EXPENSES					
01-1311 · AQUATIC WEED CONTROL					
	10/22/2024	86468	Future Horizons Inc	aquatic weed control	3,262.50
	11/27/2024	87152	Future Horizons Inc	aquatic weed control	3,710.00
Total 01-1311 · AQUATIC WEED CONTROL					6,972.50
01-1313 · FUEL					
	10/08/2024	2313701	Palmdale Oil Company, Inc.	fuel	762.50
	10/11/2024	2315564	Palmdale Oil Company, Inc.	fuel	5,452.63
	11/15/2024	2340162	Palmdale Oil Company, Inc.	fuel	5,779.00
Total 01-1313 · FUEL					11,994.13

DELTA FARMS WATER CONTROL DISTRICT Expenditures

October 2024 through January 2025

	Date	Invoice #	Vendor	Memo	Amount
01-1314 · REPAIRS					
	10/04/2024	298709	Blue Goose Construction LLC	stabilizer	3,212.71
	10/08/2024	0546666	Sports Welding	pump repairs	2,160.00
	10/18/2024	299049	Blue Goose Construction LLC	stabilizer	3,251.84
	10/25/2024	299385	Blue Goose Construction LLC	stabilizer	1,357.97
	11/08/2024	23354212	Palmdale Oil Company, Inc.	labor and valve ball brass pipe bushing, elbows, un	ic 1,724.87
	12/04/2024	279905	Sports Welding	pump repairs	1,995.00
	01/07/2025	2279911	Sports Welding	pump repairs	1,615.00
Total 01-1314 · REPAIRS					15,317.39
01-1315 · R/W MAINTENANCE - inc Mowing					
	01/23/2025	1570	HEATH BEIMLY SERVICES LLC	mowing	4,219.05
Total 01-1315 · R/W MAINTENANCE - inc Mowing					4,219.05
01-1316 · SUPPLIES					
	10/22/2024	382303	NAPA AUTO PARTS	supplies - shutdown switch	77.99
	10/22/2024	382305	NAPA AUTO PARTS	supplies - control	107.60
	12/17/2024	MIA00335389537	NAPA AUTO PARTS	pump	216.83
	01/06/2025	C10756	Agricultural Services International	materials and labor	3,161.99
Total 01-1316 · SUPPLIES					3,564.41
Total MAINTENANCE EXPENSES					42,067.48
Total Expenditures					73,729.77

DELTA FARMS WATER CONTROL DISTRICT TAX COLLECTIONS 2024-2025

#	ID#	PAYMENT FROM	DATE	FOR	Tax Collect Receipts	Interest Received	Commissions Paid	Discount	Net From Tax Collector	O&M Assessment Income (Before Discounts & Fees)	Debt Assessment Income (Before Discounts & Fees)	O&M Assessment Income (After Discounts & Fees)	Debt Assessment Income (After Discounts & Fees)
\vdash				GROSS *					\$198,165 \$186,275	\$198,165 \$186,275	\$0 \$0	\$198,165 \$186,275	\$0 \$0
\vdash) \$0		\$0
1		Indian River County Prop Appraiser	10/08/24	Fees			\$ (1,800.00)		\$ (1,800.00)			\$ (1,800.00)	
2	1	Indian River County Tax Collector	12/06/24	NAV Taxes	\$ 80,872.00		\$ (1,500.00)	\$ (3,234.88)	\$ 76,137.12	\$ 80,872.00		\$ 76,137.12	
3	2	Indian River County Tax Collector	01/31/25	NAV Taxes	\$ 58,158.00			\$ (1,674.64)	\$ 56,483.36	\$ 58,158.00		\$ 56,483.36	
4	Int - 1	Indian River County Tax Collector	01/31/25	Interest		\$ 34.68			\$ 34.68	\$ 34.68		\$ 34.68	
5									s -				
6									\$ -				
7									\$ -				
<u> </u>									'				
8									\$ -				
9									\$ -				
10									\$ -				
11									\$ -				
12									\$ -				
13									s -				
14									\$ -				
\vdash													
15									\$ -				
16									\$ -				
					\$ 139,030.00	\$ 34.68	\$ (3,300.00)	\$ (4,909.52)	\$ 130,855.16	\$ 139,064.68	\$ -	\$ 130,855.16	\$ -

Collections 70.16% Note: \$198,165 is 2024/2025 Budgeted assessments before discounts and fees. \$186,275 is 2024/2025 Budgeted assessments after discounts and fees.

\$ 139,030.00	
\$ 34.68	\$ 130,855.16
\$ (139,064.68)	\$ (130,855.16)
\$ -	\$ _
\$ 	\$ -
\$ 	\$ _

RESOLUTION NO. 2025-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DELTA FARMS WATER CONTROL DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2025/2026; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors ("Board") of the Delta Farms Water Control District ("District") is required by Chapter 190.008, *Florida Statutes*, to approve a Proposed Budget for each fiscal year; and,

WHEREAS, the Proposed Budget including the Assessments for Fiscal Year 2025/2026 has been prepared and considered by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE DELTA FARMS WATER CONTROL DISTRICT THAT:

Section 1. The Proposed Budget including the Assessments for Fiscal Year 2025/2026 attached hereto as Exhibit "A" is approved and adopted.

<u>Section 2</u>. A Public Hearing is hereby scheduled for <u>May 20, 2025</u>, at 8:00 a.m. in The Offices of Carter Associates, Inc., 1708 21st Street, Vero Beach, Florida 32960, for the purpose of receiving public comments on the Proposed Fiscal Year 2025/2026 Budget.

PASSED, ADOPTED and EFFECTIVE this 18th day of February, 2025.

ATTEST:	WATER CONTROL DISTRICT				
By: Secretary/Assistant Secretary	By:Chairman/Vice Chairman				

Delta Farms Water Control District

Proposed Budget For Fiscal Year 2025/2026 October 1, 2025 - September 30, 2026

CONTENTS

- I PROPOSED BUDGET
- II DETAILED PROPOSED BUDGET
- III ASSESSMENT COMPARISON

PROPOSED BUDGET

DELTA FARMS WATER CONTROL DISTRICT FISCAL YEAR 2025/2026 OCTOBER 1, 2025 - SEPTEMBER 30, 2026

		FISCAL YEAR
		2025/2026
REVENUES		BUDGET
O&M (Operation & Maintenance) Assessments		198,165
Other Revenues		0
Interest Income - Money Market/Prime		1,800
Net FMIT Interest Income		0
TOTAL REVENUES	\$	199,965
EXPENDITURES		
Administrative Expenditures		
-		25 429
Management		25,428
Legal		3,500
Engineering		18,000
Assessment Roll		0
Audit Fees		6,300
Insurance		17,000
Legal Advertisements		1,500
Miscellaneous		1,250
Postage		250
Office Supplies		350
Dues & Subscriptions		175
Website Management & ADA Compliance		0
Net Loss On FMIT Funds		0
Total Administrative Expenditures	\$	73,753
Maintenance Expenditures		
Aquatic Weed Control		26,500
Canal Maintenance		4,000
Fuel		65,500
Repairs		25,000
R/W Maintenance		24,500
Supplies		1,000
Water Quality Testing		1,250
Reserves		1,250
Total Maintenance Expenditures	\$	147,750
·		,
Total O&M Expenditures	\$	221,503
DEVENUES LESS EXPENDITURES		(04.500)
REVENUES LESS EXPENDITURES	\$	(21,538)
Debt Payments		0
DALLANOE		(04 500)
BALANCE	\$	(21,538)
County Appraiser & Tax Collector Fee		(3,963)
Discounts For Early Payments		(7,927)
Dissource For Early Fayinging		(1,921)
EXCESS/ (SHORTFALL)	\$	(33,428)
OARRYOVER FROM PRIOR VEAR		60.100
CARRYOVER FROM PRIOR YEAR		33,428
NET EXCESS/ (SHORTFALL)	\$	
ITET EXSESS (SHORTI ALL)	Ψ	-

DETAILED PROPOSED BUDGET

DELTA FARMS WATER CONTROL DISTRICT FISCAL YEAR 2025/2026 OCTOBER 1, 2025 - SEPTEMBER 30, 2026

202		AL YEAR 23/2024 JDGET	FISCAL YEAR 2024/2025 BUDGET		FISCAL YEAR 2025/2026 BUDGET	COMMENTS		
O&M (Operation & Maintenance) Assessments		220,831		198,165		Expenditures Less Interest/.94		
Other Revenues		0		0				
Interest Income - Money Market/Prime		20,593		1,200	1,800	Interest Projected At \$150 Per Month		
Net FMIT Interest Income		27,761		0		Net Loss In 2022/2023 Was \$16,431		
TOTAL REVENUES	\$	269,185	\$	199,365		,		
EXPENDITURES								
Administrative Expenditures								
Management		24,000		24,720	25,428	CPI Adjustment		
Legal		870		3,500	3,500	No Change From 2024/2025 Budget		
Engineering		17,565		18,000		Fiscal Year 24/25 Expenditure Through December 2024 Is \$8,240		
Assessment Roll		0		0	0	Included In Management Fee		
Audit Fees		6,100		6,200	6,300	Accepted Amount For 2024/2025 Audit		
Insurance		16,222		17,000	17,000	Fiscal Year 24/25 Expenditure Was \$16,001		
Legal Advertisements		821		1,500	1,500	No Change From 2024/2025 Budget		
Miscellaneous		365		1,500	1,250	\$250 Decrease From 2024/2025 Budget		
Postage		201		250	250	No Change From 2024/2025 Budget		
Office Supplies		327		350	350	No Change From 2024/2025 Budget		
Dues & Subscriptions		175		175	175	Annual Fee Due Department Of Economic Opportunity		
Website Management & ADA Compliance		0		0	0	Included In Management Fee		
Net Loss On FMIT Funds		0		0	0			
Total Administrative Expenditures	\$	66,646	\$	73,195	\$ 73,753			
Maintenance Expenditures								
Aquatic Weed Control		12,908		28,500	26 500	\$2,000 Decrease From 2024/2025 Budget		
Canal Maintenance		0		4,000		No Change From 2024/2025 Budget		
Fuel		64,185		62,500		\$3,000 Increase From 2024/2025 Budget		
Repairs		41,093		20,000		\$5,000 Increase From 2024/2025 Budget		
R/W Maintenance		26,910		22,500		\$2,000 Increase From 2024/2025 Budget		
Supplies		11,476		1,000		No Change From 2024/2025 Budget		
Water Quality Testing		1,403		1,250		No Change From 2024/2025 Budget		
Reserves		1, 403		1,230		Reserves		
Total Maintenance Expenditures	\$	157,975	\$	139,750		Neserves		
Total O&M Expenditures	\$	224,621	\$	212,945	\$ 221,503			
		-		•				
REVENUES LESS EXPENDITURES	\$	44,564	\$	(13,580)	\$ (21,538)			
Debt Payments		0		0	0			
BALANCE	s	44,564	•	(13,580)	\$ (21,538)			
BALANCE	Ψ	44,564	Ţ	(13,560)	Ψ (21,538)			
County Appraiser & Tax Collector Fee		(2,647)		(3,963)	(3,963)	Two Percent Of Total Assessment Roll		
Discounts For Early Payments		(6,378)		(7,927)	(- ,	Four Percent Of Total Assessment Roll		
EXCESS/ (SHORTFALL)	\$	35,539	\$	(25,470)	\$ (33,428)			
CARRYOVER FROM PRIOR YEAR		0		25,470	33,428	Carryover From Prior Year		
	1							
NET EXCESS/ (SHORTFALL)	\$	35,539	\$	-	\$ -			

Delta Farms Water Control District Assessment Comparison

		Fiscal Year 2022/2023 Assessment Per Unit		Fiscal Year		Fiscal Year		Fiscal Year		
				202	23/2024	202	24/2025	2025/2026		
				Asse	essment	Assessment Per Unit		Projected Assessment		
				P6	er Unit			Per Unit		
0	&M	\$	94.00	\$	98.00	\$	88.00	\$	88.00	
T	otal	\$	94.00	\$	98.00	\$	88.00	\$	88.00	

* Assessments Include the Following:

4% Discount for Early Payments

2% County Fees

Tax Collector & Property Appraiser Fee

Community Information:

Units (One Unit = 1 Acre)

2,252.00